

JOHN WARD
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Notice of Meeting

To All Members of Chichester District Council

You are hereby summoned to attend a meeting of **THE COUNCIL** which will be held in the **Committee Rooms - East Pallant House** on **Tuesday 23 January 2024** at **2.00 pm** for the transaction of the business set out in the agenda below.

A handwritten signature in black ink, appearing to read 'Diane Shepherd'.

DIANE SHEPHERD
Chief Executive

12 January 2024

AGENDA

- 1 **Minutes** (Pages 1 - 10)
The Council is requested to approve as a correct record the minutes of the meeting held on 28 November 2023.
- 2 **Urgent Items**
The Chair will announce any urgent items which due to special circumstances are to be dealt with under Late Items.
- 3 **Declarations of Interests**
Members and officers are reminded to make any declarations of disclosable pecuniary, personal and/or prejudicial interests they may have in respect of matters on the agenda for this meeting.
- 4 **Chair's Announcements**
Apologies for absence will be notified at this point.

The Chair will make any specific announcements.
- 5 **Public Question Time**
In accordance with Chichester District Council's scheme for public question time the Council will receive any questions which have been submitted by members of the public in writing by noon two working days before the meeting. Each questioner will be given up to three minutes to ask their question. The total time allocated for public question time is 15 minutes subject to the Chair's discretion to extend that period.

RECOMMENDATIONS BY THE CABINET

To consider the following recommendations of the Cabinet requiring the approval of the Council.

6 Commuted Sums Spending Policy (Affordable Housing)

The Council is requested to consider the report and its appendices on pages 11-19 of the agenda pack for 9 January 2024 Cabinet meeting and make the following resolutions:

- 1. The adoption of a Commuted Sums Spending Policy (Affordable Housing) as amended as attached at appendix 1.**
- 2. That delegated powers are given to the Director of Housing and Communities, following consultation with the Cabinet member for Housing, Revenues and Benefits, to make minor amendments to the policy.**

7 Housing Covenants policy

The Council is requested to consider the report and its exempt appendix as set out on pages 21-33 of the Cabinet agenda for 9 January 2024 and make the following resolution:

The introduction of a policy for determining applications relating to properties subject to a restriction under Sections 37 and 157 of the Housing Act 1985, or any other restriction of this nature as attached at appendix 1.

8 Consideration of Consultation Responses Received on Chichester District Council's Draft Infrastructure Business Plan 2024-2029

The Council is requested to consider the report and its appendices as set out on pages 35-67 of the Cabinet agenda for 9 January 2024 and make the following resolutions:

- 1. Approves the proposed responses to the representations received and subsequent modifications to the Draft Infrastructure Business Plan 2024-2029 as set out in Appendix 1; and;**
- 2. Approves the amended IBP (Appendix 3) including the CIL Spending Plan attached as Appendix 2.**

9 Corporate Plan and Initial Project Proposals for 2024-2025

The Council is requested to consider the report and its appendices as set out on pages 69-110 of the Cabinet agenda for 9 January 2024 and make the following resolutions:

- 1. To approve the refreshed Corporate Plan 2022-2025 as set out in appendix 1.**
- 2. That Council sets aside a further £3,628,800 from the Council's General Fund Reserve to fund the projects identified in para 5.4(b), with release of funding being subject to future consideration by Full Council.**

10 Cultural Grants Extension

The Council is requested to consider the report and its appendices as set out on pages 111-113 of the Cabinet agenda for 9 January 2024 and make the following resolutions:

1. That the funding agreement for Chichester Festival Theatre is extended for a further year until 31 March 2025 to allow for the results from the social and economic impact assessment to be fully considered.
2. That the funding agreement for Pallant House Gallery is extended for a further year until 31 March 2025 to allow for the results from the social and economic impact assessment to be fully considered.

11 **Public Conveniences Refurbishment**

The Council is requested to consider the report and its exempt appendix as set out on pages 7-14 of the Cabinet agenda for 5 December 2023 and make the following resolution:

To approve the additional budget required as set out in the part two appendix, for the refurbishment programme works to Priory Park, Market Road, East Beach, Selsey and Bosham.

12 **Review of Parking Charges**

The Council is requested to consider the report and its appendices as set out on pages 115-128 of the Cabinet agenda for 9 January 2024 and make the following resolution:

To approve the proposal as set out in 5.1 of the Cabinet report on the increases to the car parking charges from 1 April 2024.

13 **Section 106 Allocation for The Selsey Centre**

The Council is requested to consider the report and its exempt appendix as set out on pages 15-17 of the Cabinet agenda for 5 December 2023 and make the following resolution:

That the Council releases £112,320.72 Section 106 Community Facility monies to Selsey Town Council for improvements to The Selsey Centre.

14 **Selsey Coastal Scheme - Next Stage Plan**

The Council is requested to consider the report and its appendices as set out on pages 129-147 of the Cabinet agenda for 9 January 2024 and make the following resolutions:

1. **Approval of the Project Initiation Document (Appendix 1).**
2. **Approval of submission of a business case to the Environment Agency for Grant in Aid (GiA) funding of the option appraisal & outline design stage of scheme development.**
3. **Approval for undertaking the next stage of scheme development (option appraisal and outline design), if GiA funding is secured.**
4. **To note the significant funding gap anticipated and undertake to explore funding options towards any future construction stage, including a supporting letter to the Environment Agency in order to address the funding gap and enable a scheme at Selsey. (para 5.3)**
5. **That delegated authority is given to the Director of Planning and Environment, in consultation with the Director of Corporate Services, for the Grant in Aid funding spend and appointment of professional services for the Selsey scheme, and to agree project financial tolerances and spend with the delivery team. (Para 5.1, 5.5 & 5.6)**

RECOMMENDATIONS BY COMMITTEES

None.

OTHER REPORTS

- 15 **Climate Emergency Detailed Action Plan - Annual Progress Report** (Pages 11 - 46)
The Council is requested to consider the report and appendix included in the agenda pack and make the following resolution:
- That Council notes the report and the progress on implementing the Climate Emergency Action Plan.**
- 16 **Finalised Draft Statement of Community Involvement (SCI) for Adoption** (Pages 47 - 66)
The Council is requested to consider the report and appendix included in the agenda pack and make the following resolution:
- That Council approve the finalised draft Statement of Community Involvement for adoption.**
- 17 **Urgent Decision Notice - S106 Community Facilities Contribution** (Page 67)
The Council is requested to formally note the Urgent Decision Notice relating to the S106 Community Facilities Contribution.
- 18 **Questions to the Executive**
Members are invited to ask a question of a member of the Executive (maximum of 30 minutes duration).
- 19 **Late Items**
To consider any late items as follows:
- a) Items added to the agenda papers and made available for public inspection.
 - b) Items which the Chair has agreed should be taken as matters of urgency by reason of special circumstances to be reported at the meeting.
- 20 **Exclusion of the press and public**
The Council is asked to consider in respect appendices to agenda items 7, 11, 13 and agenda item 21 whether the public, including the press, should be excluded from the meeting on the grounds of exemption under Parts I to 7 of Schedule 12A of the Local Government Act 1972, as indicated against the item and because, in all the circumstances of the case, the public interest in maintaining the exemption of that information outweighs the public interest in disclosing the information. **The reports dealt with under this part of the agenda are attached for members of the Council and senior officers only (salmon paper).**
- 21 **Urgent Decision Notice (PART II Exempt) - Public Conveniences Refurbishment** (Pages 69 - 70)
The Council is requested to formally note the Part II Exempt Urgent Decision Notice relating to Public Conveniences Refurbishment.

NOTES

1) The press and public may be excluded from the meeting during any item of business wherever it is likely that there would be disclosure of 'exempt information' as defined in section 100A of and Schedule 12A to the Local Government Act 1972.

2) The press and public may view the report appendices which are not included with their copy of the agenda on the Council's website at Chichester District Council - Minutes, agendas and reports unless they contain exempt information.

3) Subject to Covid-19 Risk Assessments members of the public are advised of the following;

- Where a member of the public has registered a question they will be invited to attend the meeting and will be issued a seat in the public gallery.
- You are advised not to attend any face to face meeting if you have symptoms of Covid.

4) Subject to the provisions allowing the exclusion of the press and public, the photographing, filming or recording of this meeting from the public seating area is permitted. To assist with the management of the meeting, anyone wishing to do this is asked to inform the chairman of the meeting of their intentions before the meeting starts. The use of mobile devices for access to social media is permitted, but these should be switched to silent for the duration of the meeting. Those undertaking such activities must do so discreetly and not disrupt the meeting, for example by oral commentary, excessive noise, distracting movement or flash photography. Filming of children, vulnerable adults or members of the audience who object should be avoided. [Standing Order 11.3 of Chichester District Council's Constitution]

MEMBERS

Mrs C Apel	Mr G Evans
Mr J Cross	Mrs E Hamilton
Mr I Ballantyne	Mr C Hastain
Mrs T Bangert	Ms O Hickson
Mr R Bates	Mr F Hobbs
Mr D Betts	Mrs D Johnson
Mr S Boulcott	Mr S Johnson
Mr B Brisbane	Mr T Johnson
Mr R Briscoe	Mr A Moss
Mr J Brookes-Harmer	Ms E Newbery
Mr J Brown	Mr T O'Kelly
Ms J Brown-Fuller	Mr H Potter
Ms B Burkhart	Ms S Quail
Mrs H Burton	Mrs S Sharp
Mx R Chant	Mr C Todhunter
Mr M Chilton	Mr J Vivian
Ms M Corfield	Ms V Weller
Ms H Desai	Mr T Young